



## **CHAPTER XII (SUCCESSION & TRANSITION)**

### **Article 77 (Definition)**

The Corporation shall conduct a comprehensive review of its operations and administration to ensure the smooth transition of the incoming President. The transition process shall focus on systematically organizing and providing all essential documents and materials to facilitate thorough preparation for the President-elect's assumption of office.

### **Article 78 (Incoming Transition Committee)**

#### **Section 1 (Formation of the Incoming Transition Committee)**

The President-elect of the Corporation shall establish an Incoming Transition Committee to ensure the smooth transfer of presidential duties and to complete all necessary preparations prior to assuming office. The committee shall consist of at least three and no more than five members.

#### **Section 2 (Responsibilities of the Incoming Transition Committee)**

The primary responsibility of the Incoming Transition Committee is to systematically organize and provide all essential documents and materials to ensure that the incoming President is fully prepared to assume office.

### **Article 79 (Outgoing Transition Committee)**

#### **Section 1 (Formation of the Outgoing Transition Committee)**

The President of the Corporation shall form an Outgoing Transition Committee within seven (7) days after the President-elect is determined. The committee shall consist of no fewer than three (3) and no more than five (5) members, including the Secretary and Treasurer, with the remaining members appointed by the President.



## **Section 2 (Responsibilities of the Outgoing Transition Committee)**

The Outgoing Transition Committee shall oversee the transition process and ensure that all necessary documents and materials are systematically prepared to facilitate the smooth transfer of responsibilities to the incoming President.

## **Article 80 ( Succession & Transition Documents)**

The Outgoing Transition Committee shall prepare and hand over the following documents to the Incoming Transition Committee:

1. The Corporation's Articles of Incorporation, Bylaws, and all regulations of affiliated organizations.
2. Minutes of all meetings held by the Corporation's governing bodies.
3. All administrative documents and forms necessary for the Corporation's operations.
4. All financial documents and accounting records.
5. A complete inventory of the Corporation's assets, including equipment and supplies.
6. A list of the Corporation's bank accounts and related financial documents, including checkbooks, bank cards, and credit cards for each account.
7. All documents related to the Corporation's real estate and tangible and intangible assets.
8. Documentation regarding the Corporation's digital assets, including contracts, data, intellectual property, websites, IT infrastructure, mobile applications (Android, iOS), domain names, administrator accounts, access permissions, software programs, source code, and any future digital platforms.
9. All contracts entered into under the Corporation's name.
10. All documents received from the governments of the United States, the Republic of Korea, and other countries.
11. A list of all affiliated organizations and related communications.
12. The Corporation's tax reports and filings.
13. Records of membership dues payments.
14. A list of the Corporation's donors.



15. Any other documents or records related to the Corporation's operations and administration as requested by the Incoming Transition Committee.

## **Article 81 ( Succession & Transition Timeline)**

### **Section 1 (Deadline for Transition Document Handover)**

The Outgoing Transition Committee must deliver all transition documents specified in Article 80 (Succession & Transition Documents) of the Bylaws to the Incoming Transition Committee within 21 days of the Election Commission's notification of the President-elect.

### **Section 2 (Additional Information Requests)**

If the Incoming Transition Committee requests additional information necessary for the transition, the Outgoing Transition Committee must provide it within seven (7) days unless there is a valid reason for delay.

### **Section 3 (Completion of Transition Procedures)**

All transition procedures must be completed within thirty (30) days after the Election Commission's notification of the President-elect, unless an extension is granted by the Incoming Transition Committee.

### **Section 4 (Disciplinary Actions for Non-Compliance)**

If the Outgoing Transition Committee refuses to cooperate or fails to provide the required documents as specified in Article 80 (Succession & Transition Documents) within the timeframe set in Section 3 (Completion of Transition Procedures), thereby preventing the President-elect from effectively assuming office, the outgoing President may be subject to disciplinary action as defined in Article 83 (Grounds for Impeachment and Discipline), Section 3 (Misconduct and Ethical Violations), Subsection 3, for engaging in obstructive actions against the enforcement of the Bylaws or the Corporation's operations.

### **Section 5 (Legal Action and Reporting)**

If the Outgoing Transition Committee intentionally fails to fulfill its duties or withholds essential documents or materials, thereby hindering the smooth transition, the President may hold the



Outgoing Transition Committee legally accountable and file a report for obstruction of duties. Additionally, civil litigation may be pursued, and claims for damages may be filed in accordance with legal procedures.

## **Article 82 (Transfer of Unpaid Expenses)**

### **Section 1 (Responsibility for Operating Expenses and Prohibition of Carryover)**

The President of the Corporation shall be responsible for all operating expenses incurred during their tenure. Such expenses, necessary for the Corporation's operations, may not be carried over to the incoming administration as unpaid expenses, except for losses resulting from circumstances beyond the President's control or fault.

### **Section 2 (Reporting and Resolution of Unpaid Expenses)**

If the outgoing President carries over any unpaid operating expenses, the Incoming Transition Committee shall report this to the Board of Directors. The Board shall investigate the reasons for the unpaid expenses and determine appropriate measures for resolving the issue, including making necessary adjustments to the Corporation's finances.

### **Section 3 (Disciplinary Action for Negligence)**

If losses occur due to the President's negligence or failure to perform their duties, and these losses remain unpaid, the Board of Directors shall report the matter to the Human Resources Committee, which shall initiate disciplinary proceedings immediately. The Committee shall also conduct a thorough investigation into the cause of the losses and may impose further disciplinary actions, including responsibility for additional costs.

### **Section 4 (Legal Proceedings for Recovery of Losses)**

In addition to disciplinary measures, the Board of Directors may pursue legal action to recover losses resulting from the President's negligence. The outgoing President shall repay the unpaid amount as determined by the Board, along with any additional legal costs. The President shall be held accountable for the consequences of the Board's decision and may face further legal proceedings to recover additional costs.



**Section 5 (Social Responsibility)**

If the President intentionally fails to settle operating expenses or causes losses, they shall be deemed to have neglected their social responsibility in performing their public duties. This may significantly damage the trust placed in the Corporation and other affiliated entities. The Corporation may take legal action to prevent such incidents and safeguard its credibility.